



**Government of West Bengal**  
**Department of Power**  
**Bidyut Unnayan Bhaban**  
**3/C, LA Block, 5<sup>th</sup> Floor, Sector-III, Salt Lake City**  
**Kolkata – 700 106**

**No 1405 -POW-32/3/2026-SECTION (POWER)-Dept. of POWER**

**Date: 03-09-2026**

**Standard Operating Procedure for release of Additional Subsidy to SC and ST beneficiary under PM Surya Ghar- Muft Bijli Yojana**

The Government of India has launched the **PM Surya Ghar: Muft Bijli Yojana** as a flagship national program to promote rooftop solar adoption, supported with substantial Central Financial Assistance (CFA). Under this national scheme, the standard central subsidy is structured at ₹30,000 per kW for up to 2 kW, and ₹18,000 for the 3rd kW (up to a maximum of ₹78,000) for all domestic consumers, including SC/ST categories. To further ease the financial burden and accelerate solar adoption among marginalized communities, the Government of West Bengal, through its State Budget announcement, has sanctioned an additional State Subsidy of **₹5,000 to ₹15,000 (₹5,000 for 1 kW, ₹10,000 for 2 kW, and ₹15,000 for 3 kW and above) on prorata basis explicitly for SC/ST domestic consumers in West Bengal.**

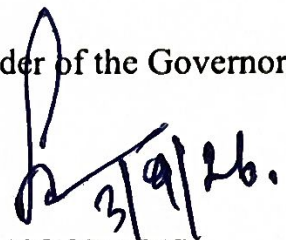
Accordingly, the Governor is pleased to prescribe the following Modus Operandi for the release of this additional State Subsidy of **₹5,000/- ₹15,000/-** to eligible SC/ST households:

**Modus Operandi for the Release of Additional State Subsidy**

- i. Following the successful installation of the Rooftop Solar (RTS) system and subsequent grid connection, the consumer must receive their first electricity bill generated under the net-metering/solar billing cycle.
- ii. The eligible consumer shall apply using the prescribed format (annexed herewith), attaching a photocopy of their first solar-integrated electricity bill and their Caste Certificate to their respective utility office.
  - a) **WBSEDCL Consumers:** Submit to the concerned local Customer Care Center (CCC).
  - b) **CESC Consumers:** Submit to the respective Regional Office.
  - c) **IPCL Consumer :** Submit to the Concerned Customer Care Center.
- iii. Upon receipt of the application, the concerned CCC (WBSEDCL) or Regional Office (CESC) or CCC (IPCL) shall fill out Part-II of the application, verify the Solar Application ID against their database, and formally certify the document.
- iv. Application forwarding through:
  - a) **WBSEDCL:** The verified application (with Part-II completed) shall be forwarded by the CCC to the respective Divisional Office.
  - b) **CESC:** The Regional Office shall forward the application to the CESC Solar Cell.
  - c) **IPCL:** The application shall be forwarded to the IPCL Central Office, Sanctoria, Dishergarh, WB

- v. The Divisional Office (WBSEDCL) or Solar Cell (CESC) or Central office (IPCL), as the case may be, shall forward the submitted Caste Certificates to the concerned Caste Certificate Issuing Authority (Sub-Divisional Officer / District Welfare Officer) for authenticity verification.
- vi. On completion of verification, the Caste Certificate Issuing Authority shall return the verified credentials to the respective Divisional Office (WBSEDCL) or Solar Cell (CESC) or Central office (IPCL)
- vii. Divisional Office of WBSEDCL and Solar Cell of CESC and Central office (IPCL) will send the verified applications to the RTS Cell of WBSEDCL.
- viii. The final disbursement of the subsidy shall be made directly to the bank account of the beneficiary via Direct Benefit Transfer (DBT) by WBSEDCL, following prior approval from the Competent Authority.

By the order of the Governor,

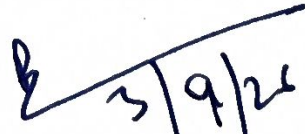
  
(SANTANU BASU)

Principal Secretary to the Government of West Bengal

No. 1405(8)- POW-32/3/2026-SECTION (POWER)- Dept. of POWER Date: 03-09-2026

Copy forwarded for information and necessary action to:

1. The Chairman & Managing Director, West Bengal State Electricity Distribution Company Limited (WBSEDCL), Vidyut Bhavan, Salt Lake, Kolkata – 700091.
2. The Managing Director (Distribution), CESC Limited, CESC House, Chowringhee Square, Kolkata – 700001.
3. Shri Somesh Dasgupta, Whole- time Director, India Power Corporation Limited. Centre for excellence Plot no. X-1, 2 & 3, block EP, Sector V, Salt lake , Kolkata-700091
4. The Director (Projects), WBSEDCL
5. OSD to Hon'ble Minister-in-Charge, Power Department, Government of West Bengal.
6. PS to Hon'ble Minister of State, Power Department, Government of West Bengal
7. Sr. PS to the Additional Chief Secretary, Finance Department, Government of West Bengal.
8. Sr. PS to Principal Secretary, Power Department, Government of West Bengal.

  
(ANJAN CHAKRABARTI)

Special Secretary to the Government of West Bengal

**Government of West Bengal**  
**Department of Power**  
**PM Surya Ghar- Muft Bijli Yojana**

(Ref.- Memo No.- 1405 -POW-32/3/2026-SECTION (POWER)-Dept. of POWER

Date: 03-09-2026)

**Application form for additional subsidy**  
**(This form is applicable for SC/ST applicant only)**

Name of Applicant: \_\_\_\_\_

Father's/Mother's/Husband's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Email id (if any): \_\_\_\_\_

Consumer ID: \_\_\_\_\_

Solar application ID: NP \_\_\_\_\_

Solar panel capacity: \_\_\_\_\_ Kw

Name of DISCOM: CESC / IPCL / WBSEDCL (strike through which are not applicable)

Caste Certificate Number: \_\_\_\_\_

Designation of Caste Certificate Issuing Authority: \_\_\_\_\_

**Bank details:**

| Bank Name | Branch Name | Account Number | IFSC Code |
|-----------|-------------|----------------|-----------|
|           |             |                |           |

Attachment: -

(1) Photocopy of caste certificate

(2) Photocopy of first bill after installation of solar panel

**(Date)**

**(Full signature)**

**PM Surya Ghar- Muft Bijli Yojana**

(Ref.- Memo No.- 1405 -POW-32/3/2026-SECTION (POWER)-Dept. of POWER

Date: 03-09-2026)

**Application form for additional subsidy  
(This form is applicable for SC/ST applicant only)**

**PART-II**

Name of applicant: \_\_\_\_\_

Consumer ID: \_\_\_\_\_

Solar Application ID: NP \_\_\_\_\_

Caste Certificate Number: \_\_\_\_\_

Designation of Caste Certificate Issuing Authority: \_\_\_\_\_

Solar application number and Kw \_\_\_\_\_ verified by-

*Signature with seal*

Caste Certificate verified and found genuine/ingenuine-

*Signature with seal*